

**September 10, 2009**

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in executive session at 4:30 p.m. in the Annex meeting room, Knox, Indiana, with all members present and the following proceedings were held to wit:

I, Michaelene J. Houston, Auditor of Starke County, do hereby certify that nothing other than personnel (as posted) was discussed.

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Michaelene J. Houston, Auditor of Starke  
County and Secretary to the Board of  
County Commissioners

**September 21, 2009**

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in special session at 10:00 a.m. in the Annex meeting room, Knox, Indiana, with Mark Milo absent and the following proceedings were held to wit:

**IN RE: COUNTY HEALTH INSURANCE**

Present at this meeting are Dan Bridegroom, Commissioner President; Kathy Norem, Commissioner Vice President; Michaelene J. Houston, Auditor; Dona Hoban, Deputy Auditor; and Anthony N. Catanzarite.

Anthony N. Catanzarite with Catanzarite Financial Services, Inc. & Cornerstone Benefits Administrator, Inc. came before the commissioners with some ideas regarding the county employees' health insurance coverage. He requested that a confidentiality statement be signed by all present due to what happened when he last presented a quote—his work and figures were given to another company.

There was discussion on some of the things he could do for the county.

Kathy would like him to use our information to work up a contract for the commissioner to consider. He should have a quote within a couple of weeks of receiving all the information.

There being no further business to come before the board, Kathy Norem moved to adjourn the meeting seconded by Dan Bridegroom with 2 ayes.

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Dan Bridegroom, President

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Kathy Norem, Vice President

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**ABSENT**  
Mark Milo, Member

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Michaelene J. Houston, Auditor &  
Secretary to the Commissioners

**September 21, 2009**

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in special session at 4:30 p.m. in the Annex meeting room, Knox, Indiana, with Mark Milo absent and the following proceedings were held to wit:

**IN RE: PUBLIC HEARING FOR CAPITAL ASSET MANAGEMENT STRATEGY  
(C.A.M.S.)**

Dan Bridegroom opened the hearing and asked Randy Mitchell with K.I.R.P.C. to speak about the plan and its purpose. After doing so, Randy asked the public if they had any comments or concerns.

Mr. Bill Sonnemaker, President of the Economic Development Board, stated that the commissioners need a “space needs” plan. He further stated that a detailed facility plan is very cost effective.

K.I.R.P.C. will put out requests for qualifications for consultants and set up an interview team. There will be three to five firms brought in. The interview team will be selected by the commissioners. The firms will be scored by a point system.

Kathy Norem moved to close the hearing seconded by Dan Bridegroom with 2 ayes.

There being no further business to come before the board Kathy Norem moved to adjourn seconded by Dan Bridegroom with 2 ayes.

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Dan Bridegroom, President

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Kathy Norem, Vice President

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ABSENT

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Mark Milo, Member

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Michaelene J. Houston, Auditor &  
Secretary to the Commissioners

### **September 21, 2009**

Pursuant to adjournment comes now the Starke County Board of Commissioners and meet in regular session at 7:00 p.m. in the Annex meeting room, Knox, Indiana, with all members present and the following proceedings were held to wit:

#### **IN RE: MINUTES**

Mark Milo moved to approve the August 17, 2009, minutes as corrected seconded by Kathy Norem with 3 ayes.

Mark Milo moved to approve the September 8, 2009, minutes seconded by Kathy Norem with 3 ayes.

#### **IN RE: PAYROLL**

Kathy Norem moved to approve the September 5, 2009 payroll seconded by Dan Bridegroom with 3 ayes (Mark Milo with reservations).

The auditor informed the commissioners about a court order received by her ordering her to pay a week’s vacation to an employee of circuit court who has not been employed for the full year required to earn a week’s vacation.

#### **IN RE: COMMUNITY CORRECTIONS**

Pat Mitchell requested a Ford Crown Victoria formerly used by the Sheriff’s department for the correction officer’s use.

Mr. Mitchell thanked the commissioners for their help in receiving grants to fund the community corrections start up. He reported that they became functional in May and now have 34 participants and 698 hours of community service through the program. Their collection rate for the program is over 90%. The program will be fully self-funded with no expense to the taxpayers.

They got donations to purchase a trailer to pull behind their jeep to use for community service.

They are going to be taking over the batterer’s intervention program and are interviewing people to run this. They are also instituting a “Think Before You Act” and a Drug and

Alcohol program. They will then be an A+ community corrections program when all of these are completed—hopefully before the end of the year.

Mark Milo moved to transfer the 2004 Ford Crown Victoria to community corrections seconded by Kathy Norem with 3 ayes.

#### **IN RE: FOOD SANITATION CONTRACT AND HEALTH DEPT. FEE INCREASES**

Frank Lynch, County Health Nurse, submitted the food sanitation contract and the fee increase schedule for the commissioners' consideration. It has been ten years since there have been any increases in health fees. Mark Milo was very concerned about the fee increases and felt we should find other ways to fund these things.

Kathy Norem moved to accept the fee increases and the food contract as presented seconded by Dan Bridegroom with 3 ayes (Mark Milo reluctantly).

#### **IN RE: H1N1 FLU VIRUS**

Frank Lynch reported the purchase of three laptops and a refrigerator out of the H1N1 grant monies.

He told the commissioners that he would like to create a coordinator position to help him to get all this done, along with the paperwork. It would be a temporary position—only while H1N1 grant monies were available. Mark Milo moved to approve the temporary position of H1N1 coordinator for as long as grant monies are available seconded by Dan Bridegroom with 3 ayes (Kathy Norem with reservations).

Martin Lucas, County Attorney, is checking to see if we can make them sign waivers—the coordinator, part time clerical and part time nurses needed for this process—not to collect unemployment when this is completed.

Kathy Norem asked about vaccines for the jail inmates. Frank said that they will go in the same order as everyone else—health issues, age, pregnancy, etc. Kathy asked if the jail could all get vaccinated to keep it from spreading if one gets it. Frank informed the commissioners that the Indiana State Department of Health states that you have to follow the guidelines in order to receive the grant. Kathy requested to see this in writing and Frank provided the written information immediately.

All vaccines will be going through the health department and distributed from there.

#### **IN RE: K.I.R.P.C. RESOLUTION TO ADD CARROLL COUNTY TO THE DISTRICT**

Mark Milo moved to approve a resolution with K.I.R.P.C. to add Carroll County to the District seconded by Kathy Norem with 3 ayes.

#### **IN RE: COUNTY EASEMENT AT BASS LAKE LARIMER'S CEDAR POINTE ADDITION WEST SIDE LOT 34**

Mr. & Mrs. Leon Kipp appeared at the commissioners' meeting regarding a 10 foot easement on the west side of lot 34 in Larimer's Cedar Pointe Addition at Bass Lake. County Attorney Martin Lucas researched all the paperwork on this. He read a letter dated August 18, 2008, written by then County Attorney Martin Bedrock. Martin Lucas feels that this letter holds true and that it needs to be resolved in a court of law IF the parties cannot resolve the problem.

The commissioners own half of this easement without restrictions and half with restrictions. The Kipps are asking the board to affirm the deed with the restrictions. The commissioners stated that there will be no signs on the property and they will not promote active use of the property. Mark Milo feels we are in compliance with the covenant and are not allowing a pier or anything else on the premises. The commissioners acknowledge the restrictions on the deed.

The lake itself is under the authority of the D.N.R.

**IN RE: KOONTZ LAKE REGIONAL SEWER DISTRICT APPOINTMENT**

Mark Milo moved to approve the appointment of Paul M. Warnke and James J. Buza as members of the Koontz Lake Sewer District seconded by Kathy Norem with 3 ayes.

**IN RE: COUNTY ROADS**

County Attorney Martin Lucas submitted a memo on closing a road and vacating a road to the commissioners.

**IN RE: REQUEST FOR INFORMATION REGARDING LAWSUITS**

County Attorney Martin Lucas informed the commissioners of e-mails he has received from Trident Insurance regarding notice of tort claims. The e-mails are from the claims analyst and he stated he has been unable to get needed information from the Sheriff's department in order to process these tort claims.

**IN RE: 2008 STATE BOARD OF ACCOUNTS AUDIT REPORT FOR STARKE COUNTY**

Dan Bridegroom informed the other commissioners of the receipt of the 2008 audit report and how well Starke County did. The report will be on the county's web site [www.co.starke.in.us](http://www.co.starke.in.us) and will also be accessible under the state's web site at [www.IN.gov/sboa](http://www.IN.gov/sboa).

There being no further business to come before the board, Mark Milo moved to adjourn the meeting seconded by Kathy Norem with 3 ayes.

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Dan Bridegroom, President

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Kathy Norem, Vice President

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Mark Milo, Member

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Michaelene J. Houston, Auditor & Secretary to the Commissioners