

Starke County Plan Commission  
Special Meeting  
June 22, 2020

- ❖ Pledge of Allegiance
- ❖ Roll Call: Roger Chaffins, president & trustee; Bill Crase, vice president & surveyor; Bryan Cavender; Commissioner; Howard Bailey, councilman (absent); Phil Woolery, extension educator (absent); Donald Binkley, Todd Lawrence (absent), Denise Cultice, and Todd Jackson, citizen members; Martin Bedrock, commission counsel; Terry R. Stephenson, administrator/building commissioner (absent); and Pamla J. Starkey, clerk/secretary. There were (0) visitors present.
- ❖ New Business
  - Discussion of executive meeting
    - The topic of the Executive meeting was to make Terry Stephenson's position to Building Commissioner and make Pam Starkey the Administrator
    - Mr. Cavender was questioning Robby Blodgett's position as code enforcement officer and is concerned that she is only working (1) one day a week.
      - Mrs. Starkey explained that she is willing to work more but we have been confused on how the new public nuisance ordinance is to be implemented.
      - Mr. Crase stated that she needs to work more days since we have a sense of what and how to do things
    - Mr. Binkley made the motion to change Mr. Stephenson's position to Building Inspector (Building Commissioner) and change Mrs. Starkey's position to Administrator, seconded by Ms. Cultice. Motion carried (6-0)
  - Mr. Crase stated that he would like to have a job description written for the code enforcement officer and have her bring all claims to the administrator before she goes further on her own and the administrator would need to approve before the next step and if the administrator doesn't feel comfortable making the decision then bring it to the board or check with counsel. He also stated that she should be working more than (1) one day a week so that she is in the office on specific days so that if someone wants to come in and talk to her they know when she will be in the office.
    - Mr. Crase went on to say that he has talked to the commissioners and council regarding the possibility of 50% of the fines a fees that are collected go into the unsafe building fund and 50% into the general fund, and the commissioners and council agree that 100% should go into the unsafe building fund
  - New Ordinances that need to be worked on
    - Mr. Crase stated that he has worked on the driveway ordinance and explained what the inspector and surveyor would require for driveways.
    - Mr. Crase also stated that we really need to work on a tall grass ordinance, he will check to see if the state has one.
    - Also the noise ordinance, Mr. Crase contacted the Sheriff and he thinks there is one that the Sheriff enforces, he also stated that it will need to be revised and the sheriff agrees that they would enforce it.
  - There was more discussion on the public nuisance ordinance.
  - Mr. Binkley stated that there needs to be a motion made to go to the council and commissioners to switch the pay for the (2) two office positions
    - Mr. Crase made a motion to go to the commissioners and council and request to re-designate the (2) two positions in the office and to change the pay and to also discuss the

collected fines and fees to go into the unsafe building fund, seconded by Mrs. Cultice.  
Motion carried (6-0)

With no further business, Mr. Binkley made a motion to adjourn the meeting seconded by Ms. Cultice.  
Motion carried (6-0)

This meeting was recorded and will be on file in the Starke County Plan Commission Office. The next scheduled meeting will be held on Monday July 13, 2020 at 5:30 p.m.

Unless stated otherwise all Plan Commission meetings will be held on the second Monday of every month at 5:30 p.m. with the Board of Zoning Appeal meeting on the same night the latter of 6:30 p.m. or the conclusion of the Plan Commission meeting.

Pamla J. Starkey  
Clerk/Secretary