

Starke County Plan Commission  
Regular Meeting Virtual Meeting  
January 11, 2021

- ❖ Pledge of Allegiance
- ❖ Roll Call: Roger Chaffins, president & trustee; Bill Crase, vice president & surveyor; Bryan Cavender; Commissioner (absent); Howard Bailey, councilman; Phil Woolery, extension educator; Todd Lawrence, Denise Cultice, and Todd Jackson, citizen members; Martin Bedrock, commission counsel; Terry R. Stephenson, administrator/building commissioner (absent); Robby Blodgett, Ordinance enforcer (absent); and Pamla J. Starkey, clerk/secretary. There were (0) visitors present.
- ❖ Approval of the minutes of the November 17, 2020 regular meeting and Public Hearings: Ms. Cultice made a motion to approve minutes as written, seconded by Mr. Woolery. Motion carried (7-0)
- ❖ Appointments
  - President
    - Ms. Cultice made a motion to reappoint Mr. Roger Chaffins as president, seconded by Mr. Jackson. With no other nominations, motion carried (7-0)
  - Vice President
    - Ms. Cultice made a motion to reappoint Mr. Bill Crase as vice president, seconded by Mr. Jackson. With no other nominations, motion carried (7-0)
  - Administrator/Building Commissioner
    - Mr. Chaffins stated that as we all know we have had a little bit of a problem, back in the summer we wanted to separate the administrator and the building commissioner and make Pam the administrator, that never made it past the commissioners so now we will need to advertise for a building commissioner, because we appoint them, he stated that it should be a two week notice, not sure, and not appoint anyone to the building commissioner position tonight. Also would like to make Pam the administrator/clerk.
    - Mr. Bedrock stated that he thinks the commissioners would have to approve the new job description. He then stated that the board can do it then take it to the commissioners.
    - Mr. Chaffins then said lets just make it administrator/clerk for now
    - With all of that being said, Mr. Bailey made a motion to appoint Mrs. Pamla Starkey as administrator/clerk, seconded by Ms. Cultice. With no other nominations, motion carried (7-0)
    - Mr. Bedrock stated again that the commissioners would also have to agree with the change of the position
  - Building Commissioner
    - With no nominations made, Ms. Cultice made a motion to advertise for a Building Commissioner, seconded by Mr. Jackson. Motion carried (7-0)
  - Plan Commission Counsel
    - Ms. Cultice made a motion to reappoint Mr. Martin Bedrock as commission counsel, seconded by Mr. Bailey. With no other nominations, motion carried (7-0)
  - Starke County Development Board
    - Ms. Cultice asked the time and place the meetings are held and what the purpose is to be on the board.
    - Mr. Crase let her know they meet every other month and explained what they discuss.
    - Mr. Crase made a motion to appoint Ms. Cultice to the Starke County Development Board, seconded by Mr. Lawrence. With no other nominations, motion carried (7-0)
  - Tech Committee

- All board members agreed to keep the tech committee the same which will be Mr. Chaffins, Mr. Crase, Mr. Jackson and Mr. Cavender.
- ❖ New and Old Business
  - Mr. Chaffins told the board that they were given a few letters and that is why they need to make changes
  - Mr. Bedrock asked if Robbie Blodgett needed to be reappointed.
    - Mr. Crase stated that she is considered a part time worker under the planning commission.
  - Mr. Bedrock spoke about subdividing properties, stating that he thinks we need to relook at the way the ordinance is currently, and make changes.
    - Mr. Crase stated that he will call AIC or the Planning Commission department to see what information they could give us on what they consider a subdivision.
    - The board stated that they would like him to check into it.
- ❖ New and Old Violation
  - N/A
- ❖ Code Enforcement Officer Report
  - N/A
- ❖ Public Comment
  - None
- ❖ Board will look over the end of the year reports

With no further business, Ms. Cultice made a motion to adjourn the meeting seconded by Mr. Jackson. Motion carried (7-0)

This meeting was recorded and will be on file in the Starke County Plan Commission Office. The next scheduled meeting will be held on Monday February 8, 2021 at 5:30 p.m.

Unless stated otherwise all Plan Commission meetings will be held on the second Monday of every month at 5:30 p.m. with the Board of Zoning Appeal meeting on the same night the latter of 6:30 p.m. or the conclusion of the Plan Commission meeting.

Pamla J. Starkey  
Clerk/Secretary